

VILLAGE AT RIVERBEND CONDOMINIUM ASSOCIATION

c/o Foxfire Property Management, Inc.

PO Box 1438, Concord, NH 03302

603-228-2151

REQUEST PERMISSION TO INSTALL EXTERIOR AWNING

Unit Owners Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Date: _____

Dear Board Members:

I, _____, the owner(s) of Unit #_____, request permission to install an EXTERIOR AWNING to this unit. I/we understand and will follow the “**guidelines for awning installation instructions**” provided by the Association.

The contractor will be:

Name

Address

Telephone Number

Workers Compensation Policy #: _____ Issue Date: _____

General Liability Policy #: _____ Issue Date: _____

A license agreement provided by the Association will be executed once the approval has been received A copy of the certificate of insurance from the contractor is attached.

Thank you for your consideration in this matter.

Sincerely, _____
Unit Owner Requesting Approval

Sincerely, _____
Unit Owner Requesting Approval

Approval by Directors : _____

Date: _____